

CONSTRUCTION

CONSTRUCTION COORDINATOR

The duties of the Construction Coordinator shall include the co-ordination of all work in conjunction with the manufacture and building of sets, cutouts, scenic frames parallels and platforms and all carpentry work on stages and permanent building connected with the production, including buildings or other structures used as locations. The Construction Coordinator is responsible for disbursement of the assigned budget; delegation of work required for the efficient operation of the Construction Department.

CONSTRUCTION FOREMAN/HEAD CARPENTER

The Construction Foreman/Head Carpenter must be able to perform those functions as heretofore described, and must be able to assume all responsibilities in the event of the absence of the Construction Coordinator.

CONSTRUCTION DEPARTMENT ASSISTANT

Administration

LEAD/ASSISTANT HEAD/ON SET CARPENTER

The duties of the Lead Carpenter shall be to, in a general way, oversee and maintain construction techniques and standards as deemed appropriate by the Coordinator/Foreman, and expedite work to accommodate scheduling.

LEAD METAL FABRICATOR

SCENIC METAL FABRICATOR

METAL FABRICATION ASSISTANT

SCULPTOR

SCENIC CARPENTER

The duties of the Scenic Carpenter shall be to construct and manufacture all scenic elements related to the production without direct supervision, as assigned by the Construction Coordinator or Head Carpenter.

CARPENTER

A Carpenter should have a working knowledge of all shop equipment, and the ability to read and interpret drawings. All tasks are performed under supervision of the Head Carpenter or Assistant Head Carpenter.

CARPENTERS ASSISTANT

The Carpenters Assistant duties are to assist in the construction of scenic elements. To perform any tasks as deemed appropriate by the Head Carpenter/Assistant Head Carpenter.

LABOURER

The duties of the Labourer are the movement of tools, supplies, and materials, and keeping the work site and tools in a clean, organized condition as required by the department and under the direction of the Department Head. The utilization of Labourers shall be in consultation with the Union, the Department Head, and the Production Manager. The Labourer position only applies to the construction department.