

EXTRAS CASTING

EXTRAS CASTING DIRECTOR

Is responsible for choosing and overseeing the obtainment of paid background and stand in performers, photo and body doubles based on the director's vision. This may also include special skills, actuals, musicians, group singers and dancers. They also find the appropriate stand-ins.

Extras Casting Director works closely with all Departments with above the line crew to aggregate all necessary department details for the performer's day on set; including daily information page to the background performers for their day on set.

Distributes daily background performers lists a.k.a. skins to appropriate crew members.

The Extras Casting Director remains in constant contact with the 2nd AD on set. They are on call during shooting hours.

As Department Head, they oversee and assign duties to the Extras Casting Assistant and Extras Casting crew. They are responsible for assigning team work shifts and signing department time sheets.

EXTRAS CASTING ASSISTANT

Duties may include confirming the availability of background performers and relaying all pertinent information pertaining to their shoot day.

Other duties may include communicating with other departments, handling incoming and outgoing phone calls and emails, faxing, keeping electronic files and background lists up to date, preparing binders of talent for presentation at meetings, as well as attending Open Calls and Look-sees.

Further duties may include the training of Background Casting Crew.

This position is an off-set position

EXTRAS CASTING CREW

Is responsible for assisting both the Extras Casting Director and Extras Casting Assistant in various duties such as; phone calls, filing, and other general administrative-related tasks.

This position is an off-set position.