



# **IATSE LOCAL 856 MAKEUP DEPARTMENT** **QUALIFICATIONS FOR PERMITTEE STATUS**

## **BEFORE YOU APPLY**

IATSE Local 856 is a trade union for Motion Picture Technicians in Manitoba. Our members are skilled individuals within their respective departments. Previous experience for Makeup Permittee applicants is mandatory. If you do not have any experience, we encourage you to please review the following requirements, and apply when you are ready.

## **PERMITTEE STATUS**

Please note that this is not an application for membership. Once you have achieved Permittee Status, you will be called for work when no qualified members are available. Once you have acquired 60 days working on union productions under at least two Makeup Department Heads as a Permittee, you will then qualify to apply for membership within IATSE Local 856.

### **Each application for Permittee Status must include:**

- A completed IATSE Local 856 Permittee Application form
- Qualifications form with your Portfolio and Kit requirements checked off
- A resume detailing your makeup related work experience
- A copy of a diploma from a recognized makeup school or details of self-directed study
- Copies of **Set Orientation**, **Intro to Paper** and **WHMIS** training certificates
- A Makeup Portfolio that follows the listed guidelines and requirements
- A non-refundable \$50.00 processing fee

### **To apply for Permittee Status, please complete the following steps:**

- STEP 1:** Complete the IATSE Local 856 Permittee Application form. Attach a resume with makeup related experience to your application outlining details of **no fewer than 20 days of work as a professional makeup artist within the last three years** on short films, commercials, music videos, video projects, etc. Please specify the production company, exact dates, number of days worked, job title/duties, and supervisors. In addition to this, you can also include theatre, print work, other freelance work, and any other makeup related experience.
- STEP 2:** Submit a copy of a recognized makeup school diploma or details of self-directed study.

**Diploma:** Submit a copy of a recognized makeup school diploma. ***A recognized makeup school diploma is considered an asset.*** The program should have a minimum curriculum consisting of the following:

*Makeup for Film & Television, Beauty Makeup, Airbrushing, Bald Caps, Aging, Beard Application, Special Effects (scars, scratches, cuts, bullet holes, burns, and bruises), and Prosthetics (life casting, sculpting, painting, and application).*

**Recognized Makeup Schools Include:**

CMU College of Makeup Art & Design  
Blanche Macdonald Centre  
Vancouver Film School  
New Image College  
JCI Institute

*Esthetics schools are not included in this list, as their curriculums do not meet the minimum requirements.*

**Self-directed study:** If you did not attend a recognized makeup school, please submit a 300 word summary detailing self-directed study. Please include details of courses, workshops, online training, and any relevant work experience related to your studies.

- STEP 3:** Submit a portfolio with your application. Please see **Makeup Portfolio Guidelines and Requirements**.
  
- STEP 4:** Include copies of **Set Orientation, Intro to Paper** and **WHMIS** training certificates with your application. Contact Film Training Manitoba at 204.989.9669 for more information.
  
- STEP 5:** You are required to have a clean, adequately stocked, and organized makeup kit. Please review **Minimum Kit Requirements** to ensure you have all the necessary tools, supplies, and products so that you are fully prepared.
  
- STEP 6:** Submit your application to the office.

*Applications can take up to six months to process. You will be notified in writing as soon as your application has been reviewed. Please do not call the office to inquire about the status of your application.*

*If you submit an application with incomplete information, or without possessing the necessary qualifications, please be aware that **the processing fee is non-refundable.***

**Name:** \_\_\_\_\_

**I certify that the information I have disclosed is true. I understand that ANY misrepresentations will jeopardize my potential Permittee or Membership status.**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_



# **IATSE LOCAL 856 MAKEUP DEPARTMENT**

## **MAKEUP PORTFOLIO**

### **GUIDELINES AND REQUIREMENTS**

Permittee applicants must submit a portfolio to be approved by the Makeup Department. Your portfolio is a visual representation of your demonstrated ability to complete a range of different makeups. Further documentation may be requested based on the guidelines below, or if any images are deemed ineligible.

#### **PORTFOLIO GUIDELINES:**

- no selfies
- images must be clear and in good light - no flash photography
- include full face and side profiles
- images must not be altered or filtered
- portfolio must include a diversity of ethnicity and age
- portfolio must include makeup for both men and women

#### **PORTFOLIO REQUIREMENTS:**

Please include images of each of the following makeups below. Include three photos per look - front and both side profiles.

- Beauty Makeup - *include examples of glamour, corrective and “no makeup” makeup*
- Men’s Grooming
- Period Makeup - *include makeup from different eras - for example 1920’s/1950’s/1980’s*
- Out-of-Kit Makeup Effects - *include at least three examples of the following: scars, bullet holes, cuts, scratches, scrapes, bruises, black eyes, stab wounds, burns, blood dressing, or dirt application*
- Breakdown Makeup - *include at least two examples of the following: illness (cold/flu, fever, disease), drug addict (pale, sweaty, track marks, lesions, sleep deprived), homeless (sun damage, dirty, unkept facial hair), farmers or miners (dirty, sweaty)*
- Prosthetic Transfers - *application and painting*
- Bald Cap - *application and painting*
- Age Makeup - *include examples of age with paint, and age with latex or appliances*
- Special Effects Makeup - *include examples of at least three of the following: character makeup with appliances, tattoo application, dead body, throat slash, frostbite, or body painting*
- Beard Application - *include examples of lace pieces and hand laid application*

#### **PORTFOLIO SUBMISSION:**

Please submit your portfolio **as one document in PDF format**. Do not submit photos individually. We look forward to reviewing your submission.

**INCOMPLETE APPLICATIONS WILL NOT BE REVIEWED.**  
*Thank you for your interest in the IATSE Local 856 Makeup Department.*



# IATSE LOCAL 856 MAKEUP DEPARTMENT

## MINIMUM KIT REQUIREMENTS

TOOLS	DISPOSABLES	NAIL KIT	SHAVING KIT
Makeup Brushes Set Bag Stainless Steel Palette Stainless Steel Spatula Small Mirror Tweezers Water Spritzer Small Hair Dryer	Sponges Wet Ones Tissue Cotton Swabs Mascara Wands Lip Wands Eye Drops (single use) Dental Flossers Blotting Paper Powder Puffs	Hand Cream Polish Remover Emery Boards Nail Clippers Cuticle Scissors Clear Polish Nude Color Polishes	Shaving Cream Disposable Razors Electric Razor Beard Trimmer Moustache Wax Styptic Pencil Capes
PRODUCTS	FX	ADDITIONAL	WEATHER GEAR
99% Alcohol 70% Alcohol Hand Sanitizer Brush Cleanser Makeup Remover Moisturizer Sunscreen Duo Surgical Adhesive Tear Stick	Alcohol palettes Cream palettes Blood Dirt Adhesives Adhesive Remover Tattoo Cover Sealer	Breath Mints Bug Spray Water bottle Flashlight Set Chair Makeup Case	Working on location requires you to be prepared for any type of weather. Please dress appropriately for sun, rain, or snow. Conditions can change rapidly, so be prepared for anything.
FACE	Foundations and concealers in a wide range of shades and textures. Foundations should include liquid, cream, and powder formulas. No-color powder in loose and pressed form. Blotting powders and anti-shine products.		
EYES	A variety of colors and textures in eyeshadows, eyeliners, and brow products. Mascara should include black and brown in both regular and waterproof formulas. A selection of lashes should include both individual and strip lashes in a variety of textures from natural to glamour.		
LIPS	A variety of colors and textures in lipsticks, lipliners, glosses, and balms. Formulas should include matte, cream, and stains.		
CHEEKS	A variety of colors and textures in powder and cream blushes. Highlighter and contour palettes.		

**PLEASE FOLLOW STANDARD SANITIZATION PRACTICES, AND KEEP YOUR KIT CLEAN, ADEQUATELY STOCKED, AND ORGANIZED AT ALL TIMES.**

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*Thank you for your interest in the IATSE Local 856 Makeup Department.*